

## ON THE MOVE PLANNING FOR THE DAY

# Preparing for your removal

### **The Date:**

If you have not already booked your van, please try and give us as much notice as possible. Where a reservation is cancelled at short notice there may be an additional charge.

### **Your New Home:**

Please remember to give us your new address and if possible some directions for the driver. Any problems with access should have been discussed with our representative. Your new telephone number may be useful or a contact number if you are not yet connected.

### **Carpets:**

Fitted carpets (if they are to be moved) will need to be prepared in advance by removing all the tacks and fixing strips and lifting the edges away from gripper rods. Our vans carry carpet covers but these may not be



sufficient if your delivery access is muddy and you have new carpets. This can be a problem on new developments and provision should be made for adequate protection.

### **Moving at the highest standard**

Head Office:

#### **Armishaws Removals**

3 Alfreds Way  
Wincanton Business Park  
Wincanton, Somerset BA9 9RT

Tel: 01963 34065 Fax 01963 34075

## PACKING SERVICE

**Glass and China:** Where we are contracted to pack the glasses and china we will bring all the boxes and materials necessary as identified by our estimator. The packer will need to be directed as to your requirements and it can be very helpful to have the china and glass laid out on a fixed surface. We will not normally pack food, cosmetics, the contents of medicine cabinets and the contents of garages, sheds and greenhouses.

### **Disconnections:**

Arrangements should be made in advance to disconnect gas and electric cookers, light fittings, gas fires, washing machines and dishwashers. Curtains, shelves and anything fixed to the walls should be taken down ready to move.

### **Freezer:**

While we cannot be held responsible for deterioration of any food in a freezer, it is often more convenient to move them full or partly full. Chest freezers can be prepared by putting loose items into three or four bin liners ready to be lifted out while the freezer is loaded. Uprights usually have trays that can be used for this purpose.

**Lofts:** Our staff are not insured to work in a loft unless it is boarded and lit with safe access, so you will need to ensure that anything you want to take is brought down ready.

### **Drawers:**

A normal chest of drawers can be moved with the drawers full of clothing. Do not fill drawers, chest or trunks with very heavy items making them difficult to handle e.g. Books.

### **System Features:**

Self-assembly furniture is not designed to be moved whole and often does not go back together very well is dismantled. While we will do our best, we cannot guarantee that such furniture will move successfully either whole or dismantled.

### **Outside:**

Anything you wish to take from the garden, shed, greenhouse or garage should be prepared in advance. Plants should either potted or their roots contained in a plastic bin liner. Garden tools should be tied in bundles and swings, climbing frames etc, dismantled and ready. Contents of sheds and garages should be boxed and items such as paving slabs cleaned and stacked.

### **Supervision:**

You or your representative should be present when the crew arrive to tell them what is to be moved and to point out anything to be left. When the crew finish loading you should check to ensure that nothing is left behind.

### **Valuables:**

We will not be responsible for packing and moving items of jewellery, money or stamp collections as per our contract conditions. We are unable to insure these items.

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### Unpacking:

It is often impractical to completely unpack on delivery due to time restrictions, where it is possible, we will where requested unpack onto a flat surface.

### Insurance:

Recent legislation has prevented the selling of insurance by unqualified persons, although as a business, we are registered with the Financial Services Authority, we have decided not to follow the complicated path of offering various insurances. Instead Armishaws have decided to provide you with our commitment of liability for your furniture and effects against any loss or damage. A commitment backed by our own insurers.

It is essential that you ensure your goods are adequately protected throughout your removal and the total value of your belongings should be specified on the acceptance form.

### Payment:

Payment is due at the latest the day before removal commences. A deposit will be required to secure a booking. Payment in advance is required when moving overseas and prior to delivering from store.

### Container Storage:

Your furniture is stored in sealed containers in our new warehouses.

They are clean, dry, secure and fully insulated. The containers loaded at your home wherever possible. You are invited to inspect our facilities for your peace of mind.

### Not Allowed:

Certain items cannot be accepted for storage. These include: Food (except tins), gas bottles, paint and other flammable liquids, plants.

### Out of Store:

Once packed and delivered to the warehouse it can be an expensive matter to locate and unpack items that may be required in advance. Please tell us beforehand if there is something you are likely to need before the rest. You should give us at least 14 working days notice to have your goods delivered out of store.

### Who delivers?

We will normally expect to deliver goods in our store to your new home. However, should you wish to make other arrangements there will be a 'handling charge' to bring the goods forward and hand them to a third party. Deliveries to Europe or UK on part loads may not always be delivered in containers.

### Packing Materials:

Where you have elected to do your own packing we will normally supply you with ten cartons and a roll of tape in advance

Further cartons may be collected from our depot or delivered by arrangement with the office. These will be charged at the rate shown below. On delivery of your removal any materials left at your request will be charged for. This charge is refunded when the materials are returned to us in good condition within 14 days of removal. Portable wardrobes are not left behind except by prior arrangement.



### CARTONS:

All cartons are reproduced from recycled materials.

Cartons £2.00 each  
Wardrobes £10.50 each  
Paper £12.00 per pack.



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